

## All-Ways Care Supported Employment - Oakland

No White Out, scratch outs, scribbles, or write overs are allowed on any part of the documentation. Make sure all notes are for the **same month**. If a new month starts in the same work week start a new sheet.

If an error is made do **NOT** write over it. Correction procedures are as follows:

1. Cross out the error with a single line
2. Legibly rewrite the correct information.
3. Put your initials next to the correction.
4. Have the consumer sign their **FIRST INITIAL AND FULL LAST NAME** next to the correction.

*If the consumer only signs their initials this will be sent back for further correction.*

**CONSUMER NAME:** \_\_\_\_\_

**CONSUMER NUMBER:** \_\_\_\_\_

DATE (MM/DD/YY)	H2025 H2014 (Circle one)	START TIME (Circle am or pm)	STOP TIME (Circle am or pm)	
	1:1/2:1	AM PM	AM PM	
<b>Employee Signature (with credentials):</b> _____				

DATE (MM/DD/YY)	H2025 H2014 (Circle one)	START TIME (Circle am or pm)	STOP TIME (Circle am or pm)	
	1:1/2:1	AM PM	AM PM	
<b>Employee Signature (with credentials):</b> _____				

DATE (MM/DD/YY)	H2025 H2014 (Circle one)	START TIME (Circle am or pm)	STOP TIME (Circle am or pm)	
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	1:1/2:1	AM PM	AM PM	
<b>Employee Signature (with credentials):</b> _____				

**Consumer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I understand that by signing the above documentation, I am verifying that the hours have been reviewed by myself and they are 100% accurate.

Supported employment is work for pay at the same rates as those paid to persons with no disabilities. It promotes social integration, productivity, and maximum use of a person's skills and abilities.